



## **Early Childhood Educator, RECE and NON-RECE**

**(Part Time)**

Timmins, ON, Canada

Tuesday, October 11, 2022

The YMCA of Northeastern Ontario is a dynamic charity dedicated to strengthening the foundations of communities by offering opportunities for personal growth, community involvement and leadership. We offer programs and services to the North Bay, Sudbury and Timmins communities. To learn more about our programs and services offered please visit our website, [www.ymcaneo.ca](http://www.ymcaneo.ca).

We are currently looking for one **Early Childhood Educator (RECE or NONRECE)** to join our team of committed professionals. These **part-time** positions are at our **Timmins Centennial Before and After School Program**. Under the leadership of the Community Programs Coordinator, the Early Childhood Educator will ensure the delivery of a high-quality, educational, play-based programming for children from infancy to 12 years of age, as well as ensure the overall health, safety and well-being of the children. This job also embraces the YMCA Charitable Purpose, Vision and Values, adhere to the YMCA Policies, Procedures, Best Practices as well as the Child Care Early Years Act, 2014 and Municipal Quality Assurance Program, as well as Public Health and local Fire Department.

**START DATE:** October 17, 2022

**LOCATION:** Timmins

**RATE OF PAY:** \$16.00-\$20.00 per hour

**HOURS:** 15-20 hours per week

### **SUMMARY OF QUALIFICATIONS**

- Early Childhood Education Diploma or Equivalent as approved by the Ministry
- If RECE, Membership with the College of Early Childhood Educators in good standing
- Professional working experience with children and youth (minimum of 6 months)
- Current Standard First Aid with Infant and Child CPR (Level C) \*Recognized by the WSIB
- Knowledge of Child Care and Early Years Act, 2014
- Excellent interpersonal, verbal and written communication skills
- Certification in YMCA Playing to Learn and Healthy Child Development is an asset
- Immunizations Record
- Current and satisfactory Police Record Check with Vulnerable Sector Screening

### **MAJOR RESPONSIBILITIES**

- Ensure safe, secure, organized and clean environments and play spaces
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## YMCA Northeastern Ontario

- Prepare weekly programming plans that promote early learning
- Ensure all programming meets the YMCA's National Curriculum needs
- Observe, assess and record the skills, abilities, interests and needs of the children through written documentation, and open communication with families and approved community partners
- Maintain professional and positive relationships with all families and community partners

As a condition of employment, all new employees prior to their start date will be required to provide proof that they are fully vaccinated against COVID-19 or have a valid Human Rights Code-related exemption.

Please ensure that your cover letter and resume both specify the job title of the position that you are applying for.

All applicants are thanked for their interest in this position. However, only those selected for an interview will be contacted. If contacted and you require a disability related accommodation in order to participate in the recruitment process, you must advise the Human Resources Department.

Please note that successful candidates will be required to submit a current and satisfactory Police Record with Vulnerable Sector Check for review prior to starting employment.

Please note that candidates invited for an interview will be required to submit three professional references.

YMCA of Northeastern Ontario is an equal opportunity employer that is dedicated to maintaining a fair and equitable work environment. All of our employees and job applicants will be promoted or employed solely on the basis of their abilities and qualifications.

All interested applicants please send your resume to:

**Courtney Berlinghoff**

**Regional Manager**

376 Poplar Ave.

Timmins, ON

P4N 4S4

Phone: 705-360-4381

Email: [Courtney.berlinghoff@timmins.ymca.ca](mailto:Courtney.berlinghoff@timmins.ymca.ca)

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